

TEMPLATE FOR TAIWANESE COMPANY GUARANTEE LETTER

ABC COMPANY LOGO

**Visa Section
British Embassy in Manila**

GUARANTEE LETTER

To whom it may concern,

With reference to the visa application of Mr Lee Shih-Ming who intends visiting the UK for business between August 20 - 25 2006, we hereby declare that we shall be responsible for:

1. His/her return to Taiwan within the period stated on his/her application form
2. All travel and incidental expenses
3. Any re-patriation and associated expenses
4. Any hospitalisation expenses

Yours faithfully,

**COMPANY
CHOP
HERE**

**PERSONAL
CHOP
HERE**

**Signature of person authorised
to sign on company's behalf
General Manager
ABC Company**